



GUJARAT UNIVERSITY STARTUP AND ENTREPRENEURSHIP COUNCIL (GUSEC)

Applications Invited for Various Open Positions at GUSEC

Gujarat University Startup and Entrepreneurship Council (GUSEC), a not-for-profit company promoted by Gujarat University and supported as a NIDHI Technology Business Incubator (TBI) by the National Science and Technology Entrepreneurship Development Board (NSTEDB) under Department of Science and Technology, Government of India, invites applications from candidates for various positions as listed below.

1. Lead (Incubation)

Job Description: The **Incubation Lead** shall lead the Incubation and Startup Support efforts at GUSEC. The Lead shall work closely with the GUSEC Startup Community to understand requirements of the startups and match the organisation's resources accordingly. The Lead will also continue the development and improvement of pathbreaking programs and monitoring systems pioneered by GUSEC to support a large number of startups at scale. The Lead will coordinate the Incubation activities with a team that s/he will manage, and report directly to the CEO of GUSEC.

Eligibility:

- Minimum 3 years experience in a startup incubator, startup accelerator or a startup support organisation as an Incubation Manager, Incubation Executive or equivalent; or equivalent experience as a co-founder of a startup
- Must have a passion for startups and the innovation economy
- Must have a deep understanding of the startup ecosystem of Gujarat, India and the world. Exposure to Gujarat startup ecosystem is a plus
- Previous experience working on developing innovative products / processes is a plus
- Applicants having undertaking certified and formalised training for Incubation will be preferred
- Applicants must possess strong communications, interpersonal and social skills. Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required

2. Specialist (Incubation)

Job Description: The **Incubation Specialist** will extend the Incubation efforts at GUSEC, specifically by working closely with startups to understand and map their challenges, mobilise resources, and execute incubation programs relevant to the needs of the ecosystem. The Specialist shall also execute review and monitoring policies in place for startups at GUSEC.



Eligibility:

- Minimum 2 years of experience in a startup incubator, startup accelerator or a startup support organisation as a startup facilitator, incubation manager, or equivalent; or equivalent experience as a core-team member in a startup
- Must have a passion for startups and the innovation economy
- Must have a deep understanding of the startup ecosystem of Gujarat, India and the world. Exposure to Gujarat startup ecosystem is a plus
- Previous experience working on developing innovative products / processes is a plus.
- Applicants having undertaking certified and formalised training for Incubation will be preferred
- Applicants must possess strong communications, interpersonal and social skills
Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required

3. Specialist (Investments)

Job Description: The **Investments Specialist** will coordinate the Investments activities at GUSEC, working closely with startups raising capital from external partners. The Investments Specialist will collaborate with the Incubation and Grants team at GUSEC to understand and map the needs of the startups, and network with investors empanelled with GUSEC for coordinating fundraising activities through GUSEC. The Specialist will also manage the portfolio of invested startups at GUSEC and coordinate their regular review and monitoring.

Eligibility:

- Minimum 2 years of experience in the relevant field of investments, portfolio management, startup investments, etc.
- Understanding of venture capital processes, ecosystem and investment methodologies
- Must have a deep understanding of the startup ecosystem of Gujarat, India and the world. Exposure to Gujarat startup ecosystem is a plus
- Applicants must possess strong communications, interpersonal and social skills.
Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required; educational or skilled experience in venture capital is preferred



4. Associate (Incubation)

Job Description: The **Incubation Associate** shall support the Incubation team at GUSEC on execution and implementation of various Incubation-related activities at GUSEC.

Eligibility:

- Minimum 1 year of experience in a startup incubator, startup accelerator or a startup support organisation as a startup facilitator, incubation manager, or equivalent
- Must have a passion for startups and the innovation economy
- Must have a deep understanding of the startup ecosystem of Gujarat, India and the world. Exposure to Gujarat startup ecosystem is a plus
- Previous experience working on developing innovative products / processes is a plus
- Applicants having undertaking certified and formalised training for Incubation will be preferred
- Applicants must possess strong communications, interpersonal and social skills. Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required

5. Associate (Programs)

Job Description: The Programs Associate at GUSEC will coordinate programs, events and other core outreach activities of GUSEC, including strategising and execution of various programs and events at GUSEC.

Eligibility:

- Minimum 2 years of experience in the relevant field of coordinating events, programs, and other related activities. Experience of coordinating programs in the startup ecosystem is preferred
- Must have a deep understanding of the startup ecosystem of Gujarat, India and the world. Exposure to Gujarat startup ecosystem is a plus
- Applicants must possess strong communications, interpersonal and social skills
- Must have ease of public speaking, hosting end-to-end small/large scale events
- Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required



6. Academic Facilitator

Job Description: The Academic Facilitator at GUSEC shall coordinate various Academic related activities at GUSEC, including coordinating and running training programs, short term training programs, academic courses under the ambit of GUSEC. The role will include program management, faculty coordination, liaising with various stakeholders, and period reporting and documentation.

Eligibility:

- Minimum 3 years of experience coordinating academic or training activities as a program manager or academic associate
- Must have a passion for startups, innovation and the innovation economy
- Candidates having an understanding of the startup ecosystem of Gujarat, India and the world is a plus
- Applicants must possess strong communications, interpersonal and social skills. Proficiency in Gujarati language is a plus
- A Bachelor's' degree is required

Roles and Compensations: These are full-time, on-location positions located at Ahmedabad, and compensation of all positions will be as per the rules as established by GUSEC, in line with industry standards.

Application Process: Interested candidates may apply using [this online form](#). Deadline to apply is 11:59 PM Indian Standard Time (IST) on August 16, 2021.

If you have any queries or questions: For any questions or queries, interested candidates may write to people@gusec.edu.in.